

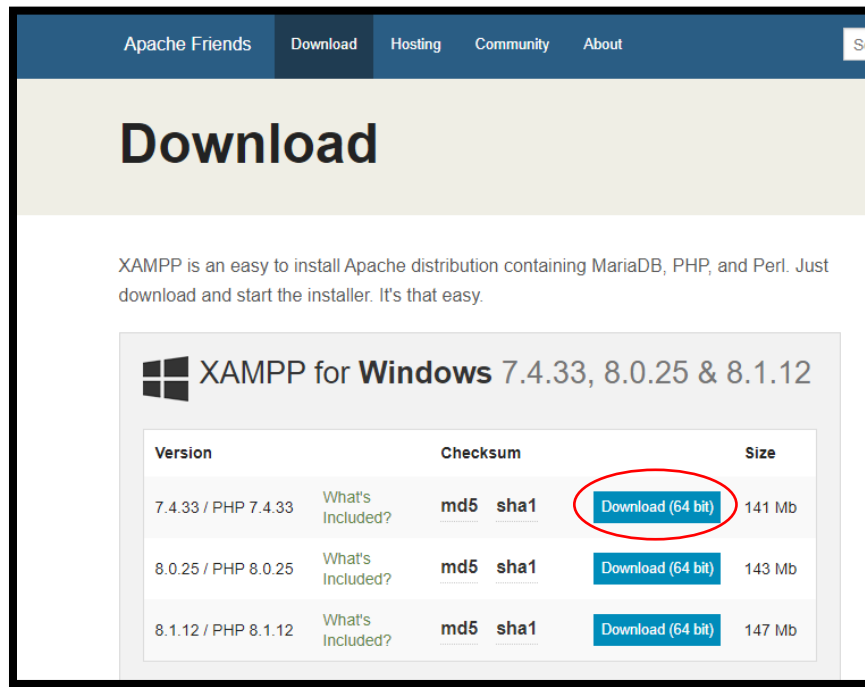
User Manual

Subwork System

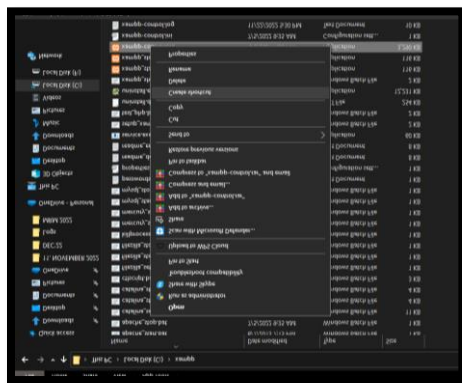
Kennwu (System)
20 February 2023
REVISION : 1.0

Install XAMPP

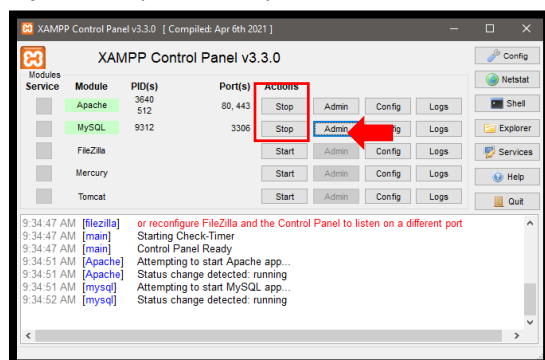
1. Download XAMPP <https://www.apachefriends.org/download.html>



2. Click the XAMPP Installer and proceed to Installation process.
3. Create Shortcut (Optional) for XAMPP for Desktop.
4. Next, Click Xampp-control.exe
5. Location: Local *C or D / xampp/ xampp-control.exe.*

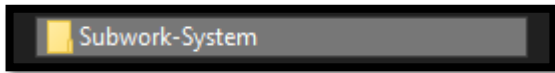


- To Run the XAMPP function, click 'Start' button for Apache & MySQL Modul only. Click '**Admin**' button for PhpMyAdmin (database) use.

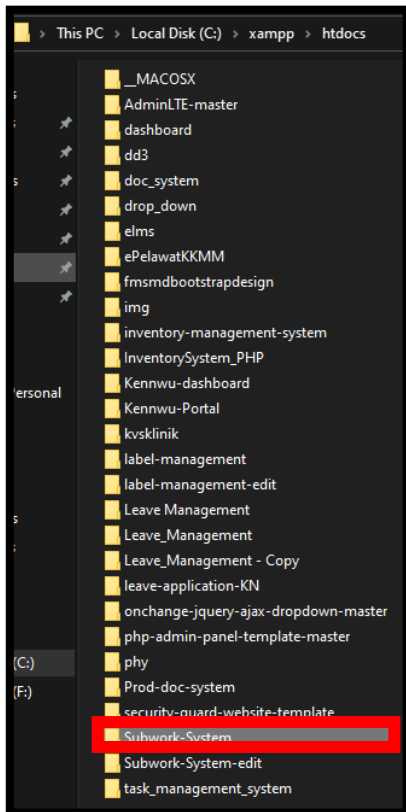


HTDOCS File

1. Copy **Subwork-system** file. Rename it to '**Subwork-system**' if the file name is changed.

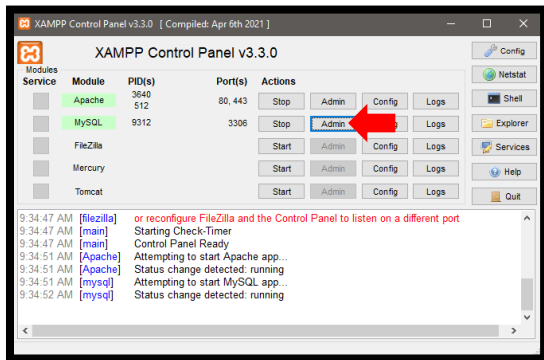


2. Open *C:/xampp/htdocs*
3. Paste '**Subwork-system**' file into the *htdocs* file

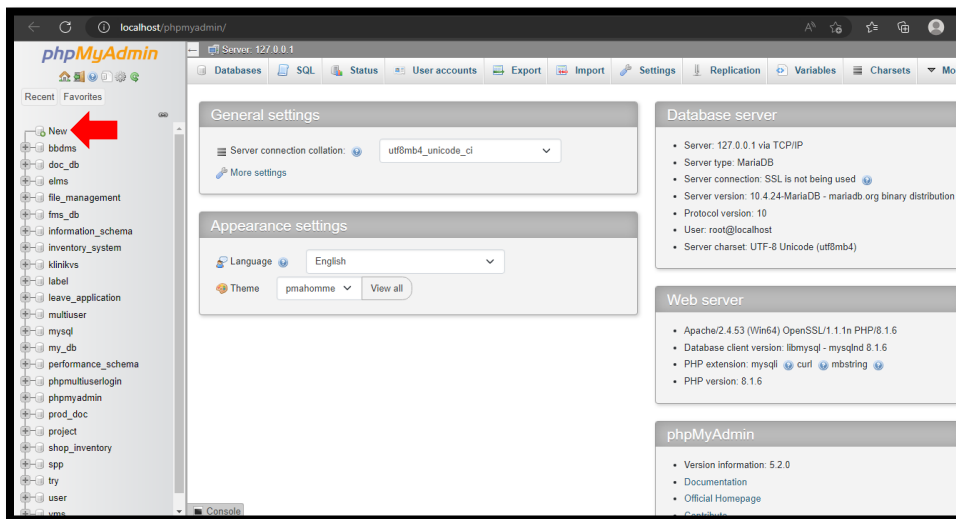


PhpMyAdmin

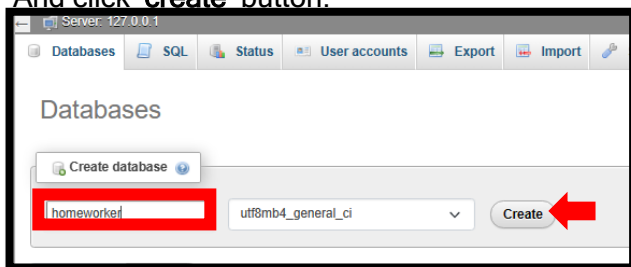
1. Open XAMPP Controller and Click 'Admin' button.



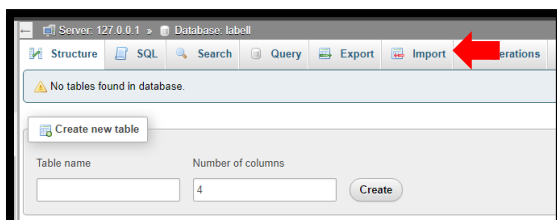
2. PhpMyAdmin Control Panel. Click 'New' button for creating new database.



3. Insert database name. Make sure the database name has the same name as your previous database file name. And click 'create' button.



4. Click 'import' button to import database.



- Click choose file.
- Go to `C:/xampp/htdocs/subwork-system/` and choose `homeworker.sql` file to upload.
- Next, click 'import' button.

Importing into the database "homeworker"

File to import:

File may be compressed (gzip, bzip2, zip) or uncompressed.
A compressed file's name must end in .format.[compression] Example: .sql.zip

Browse your computer. (Max: 62MiB)

Choose File homeworker.sql

You may also drag and drop a file on any page.

Character set of the file:

utf-8



- Database successfully imported.

Tables (2)

Table	Rows	Type	Collation	Size	Overhead
roles	3	MyISAM	utf8_general_ci	508'0 KTB	0 B
baalunat	0	MyISAM	utf8_general_ci	1e'0 KTB	-
baal	3	MyISAM	utf8_general_ci	1e'0 KTB	-
baal	183	MyISAM	utf8_general_ci	1e'0 KTB	-
top	482	MyISAM	utf8_general_ci	115'0 KTB	-
mu	88	MyISAM	utf8_general_ci	1e'0 KTB	-
code_cms	188	MyISAM	utf8_general_ci	1e'0 KTB	-

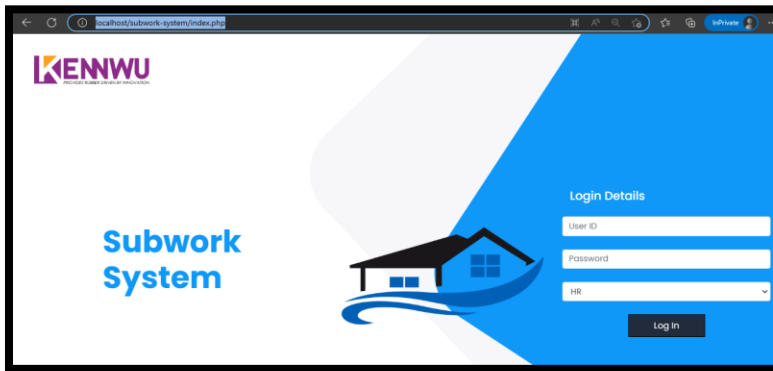
Containing the word:

Filter

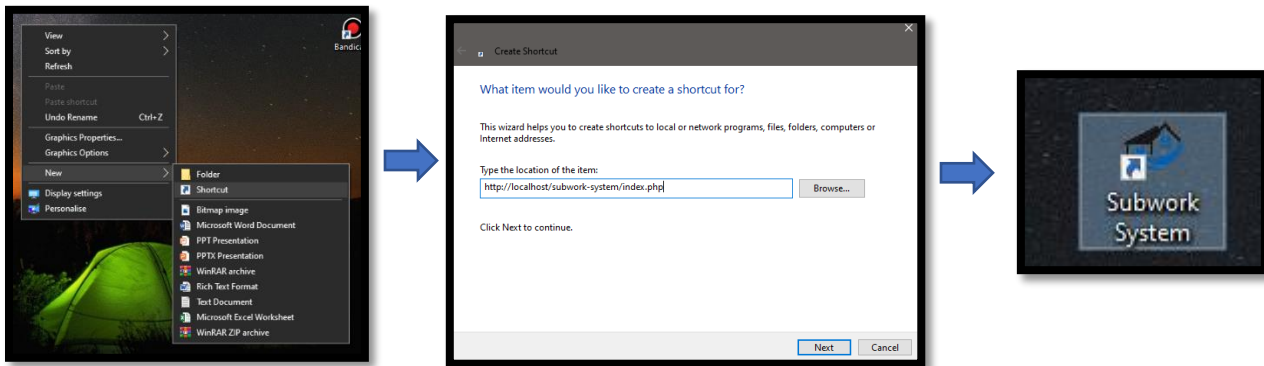
Database: homeworker

System Shortcut

1. After all the step above are done, Open new window and type in '*localhost/Subwork-system/*' and enter.
2. Copy the link above;



- 3.
4. Go to Desktop -> Right click and choose new -> shortcut;
5. Paste the link and name the shortcut as '**Subwork System**'



HR

Subwork System

- Click 'save' button and choose printer to print or save as pdf.



The screenshot shows a web browser window with a print dialog open on the left and a customer/process list on the right. The print dialog has options to 'Save as PDF', 'Send to OneNote 2013', 'OneNote for Windows 10', 'Microsoft Word', and 'Microsoft Print to PDF'. The main content area displays the 'KENWU' logo and the title 'HOMEWORER CUSTOMER & PROCESS LIST JANUARY 2023'. It contains two tables: 'PROCESS LIST' and 'CUSTOMER LIST'. The 'PROCESS LIST' table has columns: Process, Price, Qty, On Hand, Cancel, Return Exceed Lead Time, No Of Exceed Percentage, and No of Late Than Percentage. The 'CUSTOMER LIST' table has columns: Process, Price, Qty, On Hand, Cancel, Return Exceed Lead Time, No Of Exceed Percentage, and No of Late Than Percentage. Both tables show data for various processes and customers, with a total amount of RM 708.43 at the bottom of each table.

Part (Register New Part List) ;

- Insert part details in the form below according to statement given;
- And click 'submit' button to submit new part details;

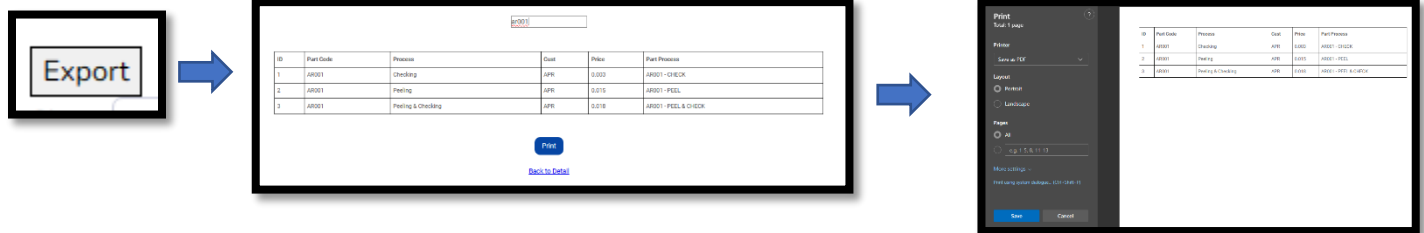
The screenshot shows a web form titled 'Register New Part'. It contains the following fields and elements:

- Part Code:** A text input field.
- Process:** A dropdown menu with 'Checking' selected.
- Customer:** A dropdown menu.
- New Customer:** A text input field.
- Price:** A text input field.
- Product:** A text input field.
- Submit:** A blue button with a red arrow pointing to it.

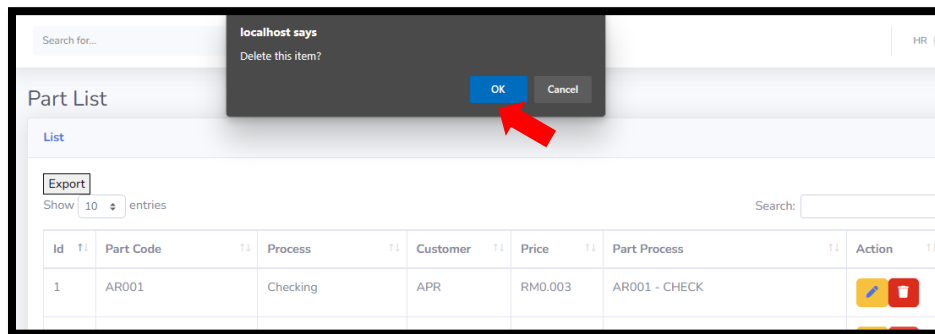
Below the 'Customer' dropdown, there is a red note: "**If customer name does not appear in selection, please register new customer name below". Below the 'Price' field, there is a red note: "**number only". Below the 'Product' field, there is a red note: "** Example: AROD1 *space* - *space* PEEL (AROD1 - PEEL) ✓".

Part (Part List) ;

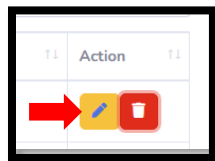
10. Click **'export'** button to save/print part list details;
11. Click **'search'** field if want to search specific part details;
12. Click **'print'** button to *print* or save as *pdf*;



13. Click **'Delete'** button and **'OK'** button to delete part details.



14. Click **'Edit'** button to edit part detail.



15. Click **'Submit'** button after edit all the details.

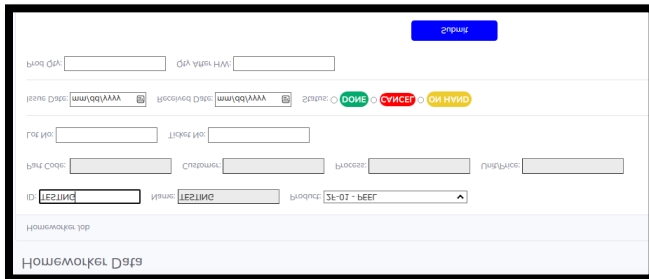
The screenshot shows the 'Edit Part Details' form with the following fields:

- Part Code: AR001
- Process: Checking
- Customer: APR
- Price: 0.003
- Product: AR001 - CHECK

Below the fields is a 'Submit' button, which is highlighted with a red arrow.

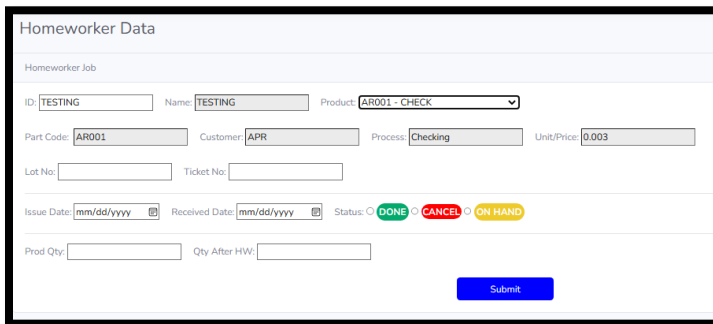
Homeworker (Homeworker Job) ;

16. Insert Homeworker 'ID';
17. And then Homeworker name will automatically appears;
18. If homeworker name does not appears, the Homeworker 'ID' still **NOT REGISTER**. Please register first.



The screenshot shows the 'Homeworker Data' form. The 'ID' field contains 'TESTING'. The 'Name' field is empty. The 'Product' dropdown is set to 'AR001 - CHECK'. The 'Part Code' is 'AR001', 'Customer' is 'APR', 'Process' is 'Checking', and 'Unit/Price' is '0.003'. The 'Status' is 'DONE'. The 'Issue Date' and 'Received Date' are both set to '02/20/2023'. The 'Prod Qty' is '5373' and 'Qty After HW' is '5375'. A blue 'Submit' button is at the bottom right.

19. Choose 'Part & Process';
20. And then Part code, customer name, process, price will automatically appears;
21. If the details does not appears, the part details still **NOT REGISTER**. Please register first.



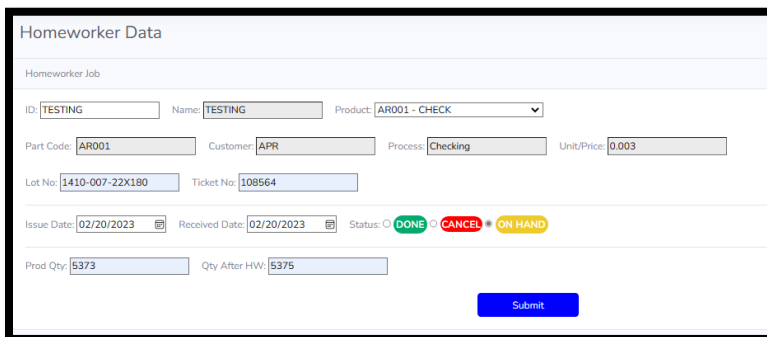
The screenshot shows the 'Homeworker Data' form. The 'ID' field contains 'TESTING'. The 'Name' field contains 'TESTING'. The 'Product' dropdown is set to 'AR001 - CHECK'. The 'Part Code' is 'AR001', 'Customer' is 'APR', 'Process' is 'Checking', and 'Unit/Price' is '0.003'. The 'Status' is 'DONE'. The 'Issue Date' and 'Received Date' are both set to '02/20/2023'. The 'Prod Qty' is '5373' and 'Qty After HW' is '5375'. A blue 'Submit' button is at the bottom right.

22. Choose status;
23. **DONE/CANCEL/ON HAND**



The screenshot shows the 'Status' selection options. The 'Status' label is followed by three radio buttons: 'DONE' (green), 'CANCEL' (red), and 'ON HAND' (yellow). The 'DONE' option is selected.

24. Insert other details, and then click 'submit' to submit.



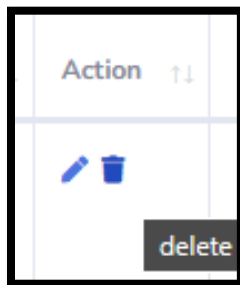
The screenshot shows the 'Homeworker Data' form. The 'ID' field contains 'TESTING'. The 'Name' field contains 'TESTING'. The 'Product' dropdown is set to 'AR001 - CHECK'. The 'Part Code' is 'AR001', 'Customer' is 'APR', 'Process' is 'Checking', and 'Unit/Price' is '0.003'. The 'Status' is 'DONE'. The 'Issue Date' and 'Received Date' are both set to '02/20/2023'. The 'Prod Qty' is '5373' and 'Qty After HW' is '5375'. A blue 'Submit' button is at the bottom right.

Job List ;

- 1.1. Please choose 'Month & 'Year' (**both are required) before searching the information inserted
- 1.2. Click 'search' button.
- 1.3. Or Click 'reset' button to reset data.

ID	Name	Process	Cust	Part Code	LotNo	Ticket	Out	In	Time	Prod Qty	Qty HW	%	UIP	Amt	Action	Status
MM0033	Khin Htay Swe	Peeling	RDICON	R002	2212-124-222300	111634	2023-01-02	2023-01-03	1	648	634	-0.02%	RM0.0025	RM1.59		
HW0001	INA	Peeling	SCM	S001	2912-067-222301	111635	2023-01-02	2023-01-06	4	6780	6686	-0.01%	RM0.0035	RM23.4		
HW0001	INA	Peeling	SCM	S001	2912-067-222300	111636	2023-01-02	2023-01-10	8	7980	7898	-0.01%	RM0.0035	RM27.64		

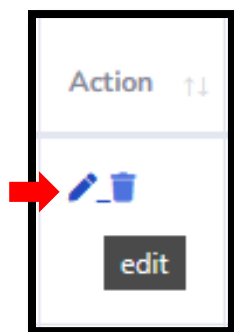
- 1.4. Click 'Delete' button to delete data in row.



- 1.5. Click 'Edit' button to edit Job data.

- 1.6. And Click 'Submit'.

***Only lot no, ticket, issue date, received date, Prod qty and HW qty can be edited. Else you need To delete the details and insert the correct data again.*



Homeworker Job

☐ DONE ☐ DONE ☐ CANCEL ☐ ON HAND

ID: MM0033 Name: Khin Htay Swe Process: Peeling Customer: RDICON

Part Code: R002 Lot No: 2212-124-222300 Ticket No: 111634

Issue Date: 01/02/2023 Received Date: 01/03/2023 Lead Time: 1

Prod Qty: 648 Qty After HW: 634 Percentage Diff %: -0.02

Unit/Price: 0.0025 Amount: 1.585

Export Job List ;

- 1.7. Click 'export' button.



- 1.8. Choose choose 'Month & 'Year' (**both are required) before searching.
- 1.9. Click 'search' button;
- 1.10. And then click 'print' button and choose printer to print the information or save as pdf.

HOMEWORKER JANUARY 2023

ID	Name	Process	Cost	Part Code	Letter	Ticket	Out	In	Time	Prod Qty	Qty SW	%	UP	Amr	Status
HW0001	INA	Peeling	SCM	5001	2915-060-222001	111630	2023-01-02	2023-01-06	4	6780	6686	-0.01%	RM40.0035	RM423.4	✓
HW0001	INA	Peeling	SCM	5001	2915-060-222000	111630	2023-01-02	2023-01-10	8	7980	7898	-0.01%	RM40.0035	RM427.64	✓

Print

Homeworker (Homeworker List) ;

25. Click 'Delete' button to delete Homeworker Details;
26. Click 'Edit' button to edit Homeworker Details;

Homeworker List

List

Show 10 entries

Search:

ID	Name	IC	No Tel	Address	Acc Holder Name	Acc Holder IC	No Acc	Bank	Type	Action
HW0001	INA									

27. After edit all the details, Click 'Submit' button to proceed.

Edit Homeworker Details

ID: HW0001

Name: [Redacted]

IC: [Redacted]

Telephone Number: [Redacted]

Address: [Redacted]

Payment Details

Type: [Redacted]

☐ Bank ☐ Cash

Acc Holder Name: [Redacted]

Acc Holder IC: [Redacted]

Bank Name: *(Punya 4000000) [Redacted]

No Acc: [Redacted]

Submit

Homeworker (New Homeworker) ;

28. Insert Homeworker Details, and Payment Details and then click 'Submit' to proceed.

Register New Homeworker

ID:

Name:

IC Number:

Telephone Number:

Address:

Payment Details

Payment Type:
☐ Bank ☐ Cash

Acc Holder Name:

Acc Holder IC:

Bank Name: **Sample: HGSB/IOB

No Acc:

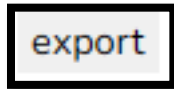
Payment (By Homeworker) ;

29. Please choose 'Month & 'Year ' (**both are required) before searching the information inserted
30. Click 'search'

Homeworker Job List									
List									
Show <input type="text" value="10"/> entries									
<div><div>JANUARY2023searchresetexport</div><div>Search: <input type="text"/></div></div>									
ID	Name	Total Pay	Total Job	On Hand	Cancel	Return Exceed Lead time	No exceed pct.	No < than pct.	
MM0033	Khin Htay Swe	RM156.91	16	0	0	1	1	10	
HW0001	INA	RM69.73	3	0	0	1	0	3	

Export Payment by Homeworker ;

- 2.1. Click 'export' button.



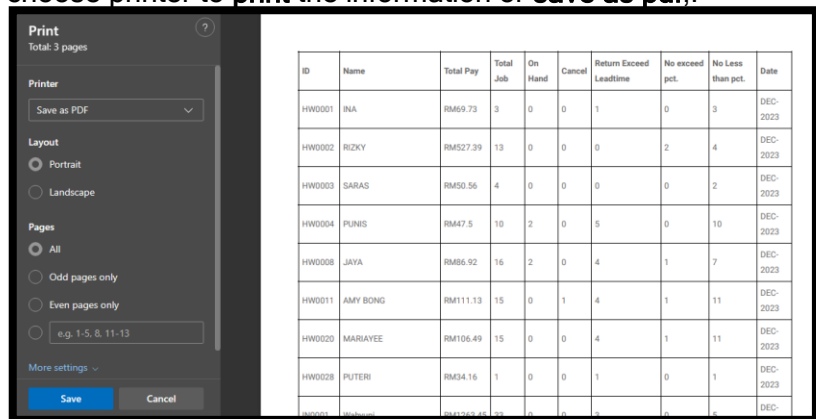
- 2.2. Please choose 'Month & 'Year' (**both are required) before searching.

- 2.3. Click 'search'

A screenshot of a web interface. At the top, there are two dropdown menus for "JANUARY" and "2023", both highlighted with a red rectangle. To their right is a "search.." input field, a blue "search" button, and a blue "reset" button. Below this is a table with 10 columns: ID, Name, Total Pay, Total Job, On Hand, Cancel, Return Exceed Leadtime, No exceed pct., No Less than pct., and Date. The table contains three rows of data.

ID	Name	Total Pay	Total Job	On Hand	Cancel	Return Exceed Leadtime	No exceed pct.	No Less than pct.	Date
HW0001	INA	RM69.73	3	0	0	1	0	3	DEC-2023
HW0002	RIZKY	RM527.39	13	0	0	0	2	4	DEC-2023
HW0003	SARAS	RM50.56	4	0	0	0	0	2	DEC-2023

- 2.4. Click 'Print' button and choose printer to print the information or save as pdf;.

A screenshot showing a print dialog on the left and a table on the right. The print dialog has a title "Print" and "Total: 3 pages". It includes a "Printer" dropdown set to "Save as PDF", "Layout" options for "Portrait" (selected) and "Landscape", "Pages" options for "All" (selected), "Odd pages only", "Even pages only", and a text input for "e.g. 1-5, 8, 11-13". There are "More settings" and "Save" buttons. The table on the right is identical to the one in step 2.3.

ID	Name	Total Pay	Total Job	On Hand	Cancel	Return Exceed Leadtime	No exceed pct.	No Less than pct.	Date
HW0001	INA	RM69.73	3	0	0	1	0	3	DEC-2023
HW0002	RIZKY	RM527.39	13	0	0	0	2	4	DEC-2023
HW0003	SARAS	RM50.56	4	0	0	0	0	2	DEC-2023
HW0004	PUNIS	RM47.5	10	2	0	5	0	10	DEC-2023
HW0008	JAYA	RM86.92	16	2	0	4	1	7	DEC-2023
HW0011	AMY BONG	RM111.13	15	0	1	4	1	11	DEC-2023
HW0020	MARIAYEE	RM106.49	15	0	0	4	1	11	DEC-2023
HW0028	PUTERI	RM34.16	1	0	0	1	0	1	DEC-2023
HW0031	PUTERI	RM550.88	33	0	0	0	0	0	DEC-2023

Payment (By Leader) ;

31. Please choose 'Month & 'Year' (**both are required) before searching the information inserted
32. Click 'search'

Search for...

HOMEWORER JAN-2023
RM7593.46

JANUARY 2023 search export

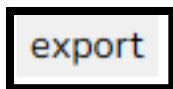
Name	Amt	Type	Acc Name
SARAS	RM50.56	bank	Banisri A/P Brusokita
PUNIS	RM41.38	bank	Banisri A/P Brusokita
PUTERI	RM34.16	bank	Norhana Binti Ahmad
Siti Zaleha Binti Ahmad	RM14.62	bank	Siti Zaleha Binti Ahmad
Total Amount: RM 140.72			

Acc Name	Total
Banisri A/P Brusokita	RM91.94
Norhana Binti Ahmad	RM34.16
Siti Zaleha Binti Ahmad	RM14.62
Total Amount: RM 140.72	

Payment Type	Total
bank	RM6979
cash	RM614.45
Total Amount: RM 7593.46	

Export Payment by Leader ;

- 3.1. Click 'export' button.



- 3.2. Please choose 'Month & 'Year' (**both are required) before searching.
- 3.3. Click 'search'

JANUARY 2023 search

HOMEWORER PAYMENT JANUARY 2023

Name	Amt	Type	Acc Name
SARAS	RM50.56	bank	Banisri A/P Brusokita
PUNIS	RM41.38	bank	Banisri A/P Brusokita
PUTERI	RM34.16	bank	Norhana Binti Ahmad
Siti Zaleha Binti Ahmad	RM14.62	bank	Siti Zaleha Binti Ahmad
Total Amount: RM140.72			

Acc Name	Total
Banisri A/P Brusokita	RM91.94
Norhana Binti Ahmad	RM34.16
Siti Zaleha Binti Ahmad	RM14.62
Amount: RM140.72	

- 3.4. Click 'save button and choose printer to print the information or save as pdf;.



HOMEWORER PAYMENT JANUARY 2023

Name	Amt	Type	Acc Name
SARAS	RM50.56	bank	Banisri A/P Brusokita
PUNIS	RM41.38	bank	Banisri A/P Brusokita
PUTERI	RM34.16	bank	Norhana Binti Ahmad
Siti Zaleha Binti Ahmad	RM14.62	bank	Siti Zaleha Binti Ahmad
Total Amount: RM140.72			

Acc Name	Total
Banisri A/P Brusokita	RM91.94
Norhana Binti Ahmad	RM34.16
Siti Zaleha Binti Ahmad	RM14.62
Amount: RM140.72	

Acc Name	Total
DEVI	RM473.87
Maria Zif Ben Tengkuudin	RM140.58
Amount: RM614.45	

Payment (By Month) ;

33. Please choose 'Month & 'Year ' (**both are required) before searching the information inserted

34. Click 'search';

HOMEWORKER
RM7593.46

JANUARY 2023 search export

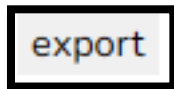
List

Show 10 entries

Acc Owner	HW ID	HW Name	Acc Owner IC	No Acc	Bank Name	Total RM
Khin Hlay Saw	HW0033	Khin Hlay Saw				
Mohd Syafiq Izzat Bin Abdulah	HW0001	INA				

Export Payment by Month ;

3.5. Click 'export' button.



3.6. Please choose 'Month & 'Year ' (**both are required) before searching.

3.7. Click 'search'

JANUARY 2023 search

HOMEWORKER PAYMENT JANUARY 2023

LIST

Acc Owner	HW ID	HW Name	Acc Owner IC	No Acc	Bank Name	Total RM
Bhobindra Sheetha	NP0085					
Aung Myat Thu	MM0047					
AYE-AYE KHAINO	MM0032					
Bantari A/P Brusokita	HW0003, HW0004					
Bhim Bahadur Rana Bhat	NP0050					
Bong Joon Lee	HW0038	AMY BONG	6072201196	FRB0000000006	1048	RM441.33

3.8. Click 'save' button and choose printer to print the information or save as pdf;

save

Print
Total: 2 pages

Printer
Save as PDF

Layout
Portrait
Landscape

Pages
All
Odd pages only
Even pages only
e.g. 1-5, 8, 11-13

More settings -

Save Cancel

HOMEWORKER PAYMENT JANUARY 2023

LIST

Acc Owner	HW ID	HW Name	Acc Owner IC	No Acc	Bank Name	Total RM
Bhobindra Sheetha	NP0085					
Aung Myat Thu	MM0047					
AYE-AYE KHAINO	MM0032					
Bantari A/P Brusokita	HW0003, HW0004					
Bhim Bahadur Rana Bhat	NP0050					
Bong Joon Lee	HW0038	AMY BONG	6072201196	FRB0000000006	1048	RM441.33

SYSTEM

Subwork System

Subwork System (Dashboard)

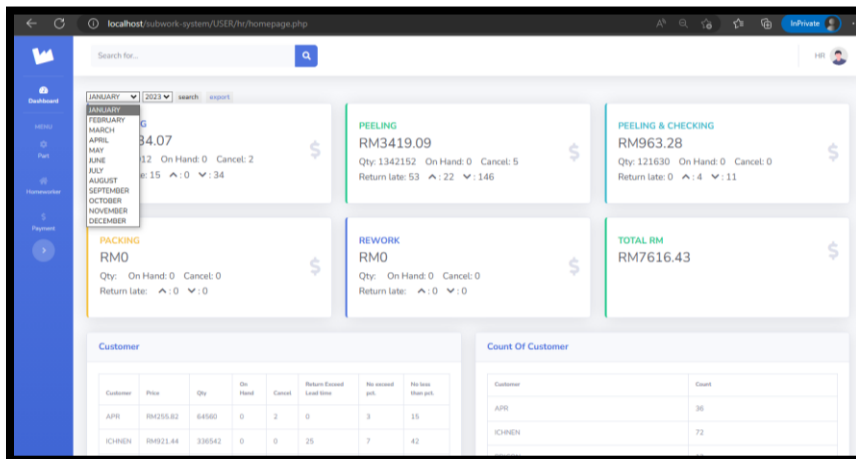
35. Start the XAMPP and click 'Subwork System' shortcut to open the system

36. Insert 'USER ID', 'PASSWORD' & 'ROLE' as given



37. Please choose 'Month & 'Year' (**both are required) before searching the information inserted. Click 'search' button.

38. Monthly data;



39. Click 'export' button to save as pdf/print the details in dashboard.

40. Please choose 'Month & 'Year' (**both are required) before searching the information inserted. Click 'search' button.

JANUARY

2023

search

KENWU

HOMEWORKER CUSTOMER & PROCESS LIST JANUARY 2023

PROCESS LIST

Process	Price	Qty	On Hand	Cancel	Return Exceed Last Time	No Of Exceed Percentage	No of Less Than Percentage
Checking	RM125.47	18912	0	2	14	0	14
Peeling	RM499.05	162552	0	0	33	0	33
Peeling & Checking	RM553.28	20550	0	0	0	0	0
Total Amount: RM 7616.43							

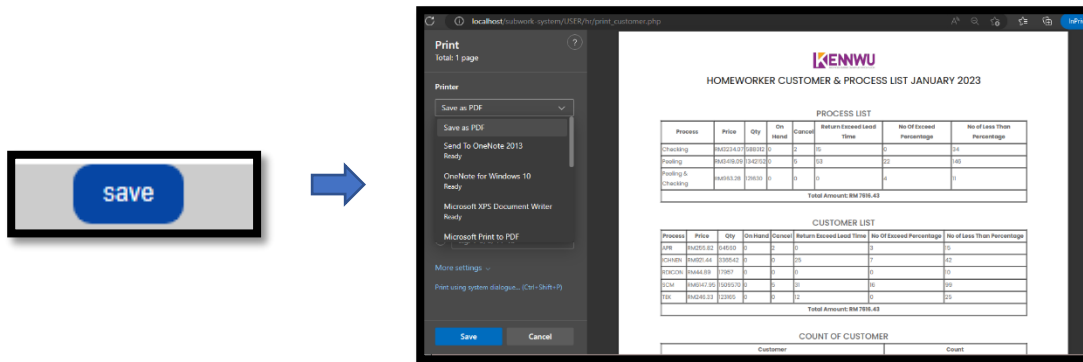
CUSTOMER LIST

Process	Price	Qty	On Hand	Cancel	Return Exceed Last Time	No Of Exceed Percentage	No of Less Than Percentage
APR	RM255.82	64560	0	2	0	0	36
ICHEN	RM921.44	336542	0	0	25	0	42
BUCON	RM44.89	7397	0	0	0	0	30
SCM	RM947.85	108910	0	0	31	0	39
TK	RM246.31	22955	0	0	12	0	20
Total Amount: RM 7616.43							

COUNT OF CUSTOMER

Customer	Count
APR	36
ICHEN	72
BUCON	30
SCM	39
TK	20

41. Click 'save' button and choose printer to print or save as pdf.



Part (Register New Part List) ;

42. Insert part details in the form below according to statement given;

43. And click 'submit' button to submit new part details;

Register New Part

Part Code:

Process:

Checking

Customer:

**If customer name does not appear in selection, please register new customer name below

New Customer:

Price:

**number only

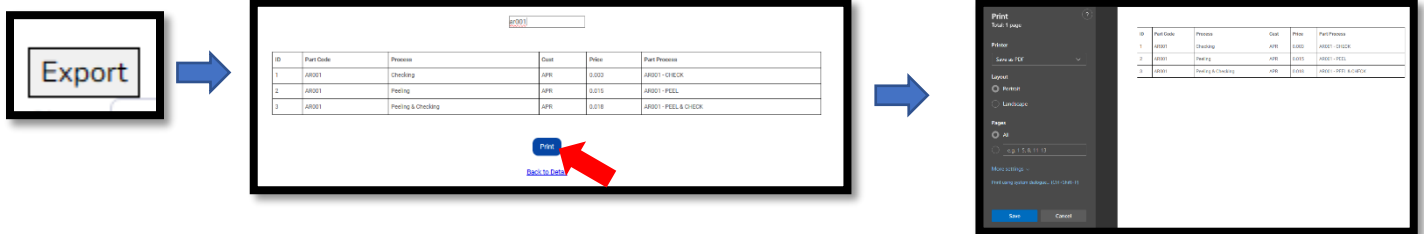
Product:

** Example: AROD1 "space" - "space" PEEL (AROD1 - PEEL) ✓

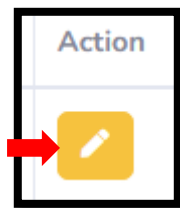
Submit

Part (Part List) ;

- 44. Click 'export' button to save/print part list details;
- 45. Click 'search' field if want to search specific part details;
- 46. Click 'print' button to *print* or save as *pdf*;



- 47. Click 'Edit' button to edit part detail.



- 48. Click 'Submit' button after edit all the details.

The form is titled 'Edit Part Details'. It contains the following fields:

- Part Code: AR001
- Process: Checking
- Customer: APR
- Price: 0.003
- Product: AR001 - CHECK

Below the Product field is a red error message: "Example: AR001 *space* - *space* PEEL (AR001 - PEEL) ✓". A red arrow points to the 'Submit' button.

Homeworker (Homeworker Job) ;

49. Insert Homeworker 'ID';

50. And then Homeworker name will automatically appears;

51. If homeworker name does not appears, the Homeworker 'ID' still **NOT REGISTER**. Please register first.

The screenshot shows the 'Homeworker Data' form. At the top, there is a 'Submit' button. Below it, the form has several input fields: 'ID' (containing 'TESTING'), 'Name' (containing 'TESTING'), 'Product' (a dropdown menu showing 'AR001 - CHECK'), 'Part Code' (containing 'AR001'), 'Customer' (containing 'APR'), 'Process' (containing 'Checking'), and 'Unit/Price' (containing '0.003'). There are also fields for 'Lot No.' and 'Ticket No.'. At the bottom, there are fields for 'Issue Date' and 'Received Date', both set to '02/20/2023'. The 'Status' is set to 'DONE'. A 'Submit' button is at the bottom right.

52. Choose 'Part & Process';

53. And then Part **code**, **customer name**, **process**, **price** will automatically appears;

54. If the **details** does not appears, the part **details** still **NOT REGISTER**. Please register first.

The screenshot shows the 'Homeworker Data' form. At the top, there is a 'Submit' button. Below it, the form has several input fields: 'ID' (containing 'TESTING'), 'Name' (containing 'TESTING'), 'Product' (a dropdown menu showing 'AR001 - CHECK'), 'Part Code' (containing 'AR001'), 'Customer' (containing 'APR'), 'Process' (containing 'Checking'), and 'Unit/Price' (containing '0.003'). There are also fields for 'Lot No.' and 'Ticket No.'. At the bottom, there are fields for 'Issue Date' and 'Received Date', both set to '02/20/2023'. The 'Status' is set to 'DONE'. A 'Submit' button is at the bottom right.

55. Choose status;

56. **DONE/CANCEL/ON HAND**

The screenshot shows the 'Status' selection options. It includes three radio buttons: 'DONE' (selected), 'CANCEL', and 'ON HAND'.

57. Insert other details, and then click 'submit' to submit.

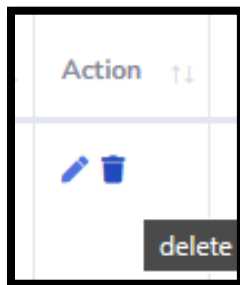
The screenshot shows the 'Homeworker Data' form. At the top, there is a 'Submit' button. Below it, the form has several input fields: 'ID' (containing 'TESTING'), 'Name' (containing 'TESTING'), 'Product' (a dropdown menu showing 'AR001 - CHECK'), 'Part Code' (containing 'AR001'), 'Customer' (containing 'APR'), 'Process' (containing 'Checking'), and 'Unit/Price' (containing '0.003'). There are also fields for 'Lot No.' and 'Ticket No.'. At the bottom, there are fields for 'Issue Date' and 'Received Date', both set to '02/20/2023'. The 'Status' is set to 'DONE'. A 'Submit' button is at the bottom right.

Job List ;

- 1.11. Please choose 'Month & 'Year' (**both are required) before searching the information inserted
- 1.12. Click 'search' button.
- 1.13. Or Click 'reset' button to reset data.

ID	Name	Process	Cust	Part Code	LotNo	Ticket	Out	In	Time	Prod Qty	Qty HW	%	UIP	Amt	Action	Status
MM0033	Khin Htay Swe	Peeling	RDICON	R002	2212-124-222300	111634	2023-01-02	2023-01-03	1	648	634	-0.02%	RM0.0025	RM1.59		
HW0001	INA	Peeling	SCM	S001	2912-067-222301	111635	2023-01-02	2023-01-06	4	6780	6686	-0.01%	RM0.0035	RM23.4		
HW0001	INA	Peeling	SCM	S001	2912-067-222300	111636	2023-01-02	2023-01-10	8	7980	7898	-0.01%	RM0.0035	RM27.64		

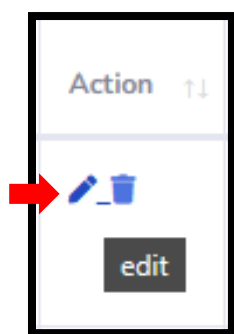
- 1.14. Click 'Delete' button to delete data in row.



- 1.15. Click 'Edit' button to edit Job data.

- 1.16. And Click 'Submit'.

***Only lot no, ticket, issue date, received date, Prod qty and HW qty can be edited. Else you need To delete the details and insert the correct data again.*



Homeworker Job

☐ DONE ☐ DONE ☐ CANCEL ☐ ON HAND

ID: MM0033 Name: Khin Htay Swe Process: Peeling Customer: RDICON

Part Code: R002 Lot No: 2212-124-222300 Ticket No: 111634

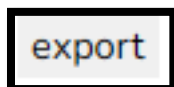
Issue Date: 01/02/2023 Received Date: 01/03/2023 Lead Time: 1

Prod Qty: 648 Qty After HW: 634 Percentage Diff %: -0.02

Unit/Price: 0.0025 Amount: 1.585

Export Job List ;

- 1.17. Click 'export' button.



- 1.18. Choose choose 'Month & Year' (**both are required) before searching.
- 1.19. Click 'search' button;
- 1.20. And then click 'print' button and choose printer to print the information or save as pdf.



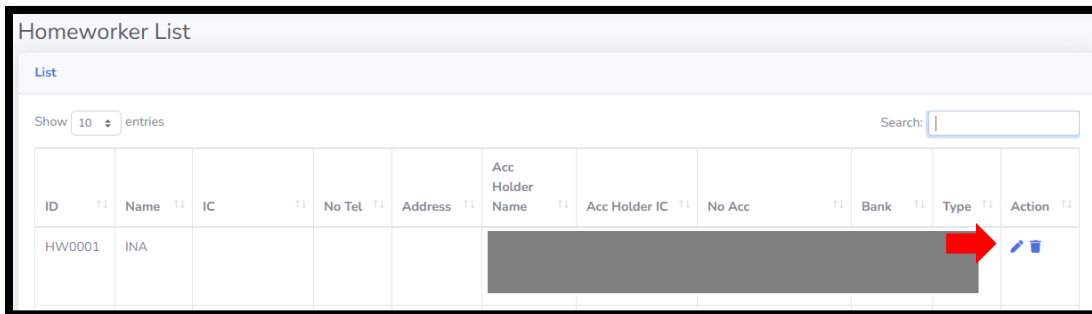
HOMEWORKER JANUARY 2023

ID	Name	Process	Cust	Part Code	LatNo	Ticket	Out	In	Time	Prod Qty	Qty Inv	%	UPP	Amnt	Status
HW0001	INA	Peeling	SCM	5001	2912-087-222891	111635	2023-01-05	2023-01-06	4	6780	6686	-0.01%	RM40.0035	RM423.4	✓
HW0001	INA	Peeling	SCM	5001	2912-087-222890	111635	2023-01-05	2023-01-10	8	7980	7898	-0.01%	RM40.0035	RM427.64	✓

Print

Homeworker (Homeworker List) ;



58. Click 'Delete' button to delete Homeworker Details;
59. Click 'Edit' button to edit Homeworker Details;



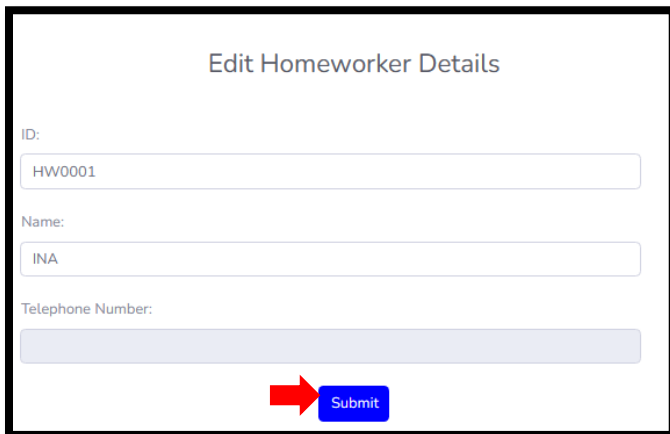
Homeworker List

List

Show 10 entries Search:

ID	Name	IC	No Tel	Address	Acc Holder Name	Acc Holder IC	No Acc	Bank	Type	Action
HW0001	INA									 

60. After edit all the details, Click 'Submit' button to proceed.



Edit Homeworker Details

ID: HW0001

Name: INA

Telephone Number:

Submit


Homeworker (New Homeworker) ;

61. Insert Homeworker Details, and Payment Details and then click 'Submit' to proceed.

Register New Homeworker

ID:

Name:



Payment (By Homeworker) ;

62. Please choose 'Month & 'Year' (**both are required) before searching the information inserted

63. Click 'search'

Homeworker Job List

List

Show 10 entries

JANUARY

2023

search

reset

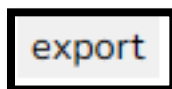
export

Search:

ID	Name	Total Pay	Total Job	On Hand	Cancel	Return Exceed Lead time	No exceed pct.	No < than pct.
MM0033	Khin Htay Swe	RM156.91	16	0	0	1	1	10
HW0001	INA	RM69.73	3	0	0	1	0	3

Export Payment by Homeworker ;

2.5. Click 'export' button.



2.6. Please choose 'Month & 'Year' (**both are required) before searching.

2.7. Click 'search'

JANUARY

2023

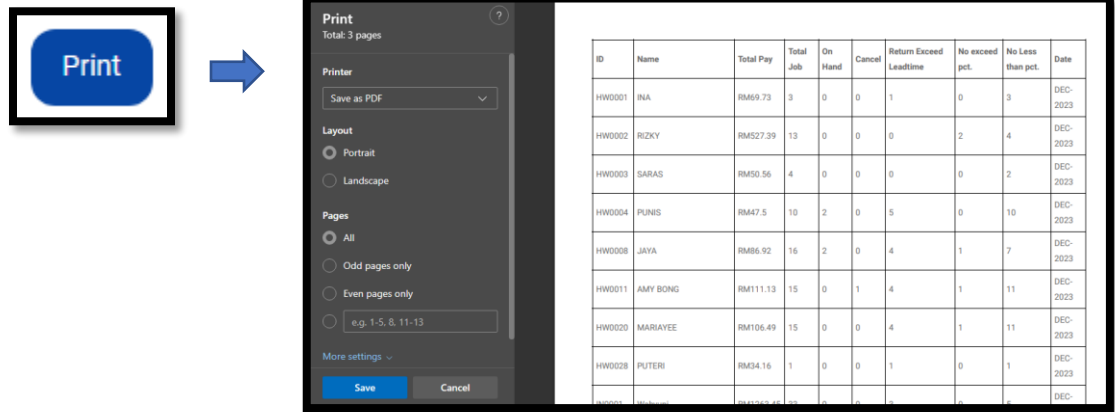
search..

search

reset

ID	Name	Total Pay	Total Job	On Hand	Cancel	Return Exceed Leadtime	No exceed pct.	No Less than pct.	Date
HW0001	INA	RM69.73	3	0	0	1	0	3	DEC-2023
HW0002	RIZKY	RM527.39	13	0	0	0	2	4	DEC-2023
HW0003	SARAS	RM50.56	4	0	0	0	0	2	DEC-2023

2.8. Click 'Print' button and choose printer to **print** the information or **save as pdf**.



The image shows a 'Print' dialog box on the left and a data table on the right. The dialog box has a 'Print' button, a 'Save as PDF' option, and various settings for layout, pages, and more settings. The data table on the right contains 10 columns: ID, Name, Total Pay, Total Job, On Hand, Cancel, Return Exceed Leadtime, No exceed pct., No Less than pct., and Date. The table lists 10 rows of data for different employees.

ID	Name	Total Pay	Total Job	On Hand	Cancel	Return Exceed Leadtime	No exceed pct.	No Less than pct.	Date
HW0001	BNA	RM69.73	3	0	0	1	0	3	DEC-2023
HW0002	RIZKY	RM527.39	13	0	0	0	2	4	DEC-2023
HW0003	SARAS	RM50.56	4	0	0	0	0	2	DEC-2023
HW0004	PUNIS	RM47.5	10	2	0	5	0	10	DEC-2023
HW0008	JAYA	RM66.92	16	2	0	4	1	7	DEC-2023
HW0011	AMY BONG	RM111.13	15	0	1	4	1	11	DEC-2023
HW0020	MARIALEE	RM106.49	15	0	0	4	1	11	DEC-2023
HW0028	PUTERI	RM34.16	1	0	0	1	0	1	DEC-2023
HW0029	PUTERI	RM103.15	25	0	0	0	0	0	DEC-2023
HW0030	PUTERI	RM103.15	25	0	0	0	0	0	DEC-2023